

Division of Strategic National Stockpile



CENTERS FOR DISEASE CONTROL & PREVENTION



12 SNS CORE FUNCTIONS



CENTERS FOR DISEASE CONTROL & PREVENTION



REQUESTING SNS

- Governor or their designee identified to request SNS materials
- Governor or their designee communicates with key state officials to discuss incident and determine when to request SNS materials
- Plan identifies request justification guidelines
- Plan identifies list of individuals who are authorized to request the SNS and sign for its assets.
- Signed MOU between CDC and State



Command and Control

- Incident Commander identified with back-up and POC information
 - * SNS
 - * State
 - * Local
- Incident Command System structure with integration of SNS functions
- Operations Center
 - * Integrated in with SNS operations
 - * Integrated with Health Department
 - * Integrated with Emergency Management
- Local operations centers able to communicate with state operations centers and vice-a-versa



COMMAND AND CONTROL

- Decision makers are clearly identified and in the chain of command
- Policy and legal issues reviewed, identified, and addressed to ensure SNS operations statewide
- Inter-state MOUs in place
- State agencies are working together in a collaborative effort with:
 - * Health Department
 - * Emergency Management/Homeland Security
 - * Public Works
 - * Highway Department/Department of Transportation
 - * State/Local Police
 - * National Guards
 - * Emergency Medical Services
 - * Fire
 - * Law Enforcement



MANAGEMENT OF SNS OPERATIONS

- State SNS Coordinator identified with back-up and POC information
- All Key Management Positions are identified with back-up and POC information
 - * Communications Manager
 - * Security Manager
 - * RSS Manager
 - * Distribution Manager
 - * Repackaging Manager
 - * Transportation Manager
 - * Dispensing Site Managers
 - * Training/Exercise/Evaluation Manager
 - * Lead identified to recruit a volunteer staff



MANAGEMENT OF SNS OPERATIONS

- All leads have job descriptions which outlines their role during an emergency event
- Call-down rosters is current and updated monthly/quarterly
- Volunteers identified (approx numbers & backup)
- MOUs in place with Volunteer Organizations
- SNS management positions/volunteers trained in their Roles and Responsibilities
- State infrastructure in place to support State SNS Coordinator (how does it relate to RSS)



MANAGEMENT OF SNS OPERATIONS

- Budgets and funds made available to SNS coordinator/program to perform planning, training, exercise, and evaluation functions
- Funding available to purchase necessary equipment for SNS operations



TACTICAL COMMUNICATIONS

- Communications Lead identified with back-up
- Has current call-down rosters of key personnel and volunteers
- All functions are interlinked with each other
- Periodically reviews lists to ensure accuracy (monthly/quarterly)
- Periodically conducts call down exercises to test call lists (monthly/quarterly)
 - * Ample phone lines to talk with Command and Control locations
 - * Radio systems with back-up to talk with field personnel
 - * Redundant communications network
 - * Maintenance plans to ensure rapid repair if systems go down



HEALTH COMMUNICATIONS

- Health Communications/ Public Communications Lead
 - * Working with media
 - * Developed information for various response scenarios
 - * Developed information for medical providers
 - * Working with state Health Alert Network (HAN) Coordinators
 - * Developed information for elected officials (state/regional/local)



SECURITY

- Security Lead identified with back-up
- Security at RSS
 - * Protection of SNS materials once in state custody
 - * Escort assets
 - * Coordination with US Marshal Service
 - * Trained security force in SNS related functions
- Traffic control plans for various SNS related sites (RSS, Dispensing, Distribution)
- Security at EOC / ECCs
- Developed plans for credentialing
- Security at Distribution/Dispensing/Treatment Sites
 - * Plan for crowd control
 - * Plan for securing facilities and protecting medical materiel and personnel



RECEIPT, STORE, STAGE (RSS)

- RSS Lead identified with back-up
- Appropriate location with alternate sites have been identified
- Locations have been visited and approved by the State
- Locations have been visited by CDC SNS Consultant



CONTROLLING SNS INVENTORY

- Inventory Lead identified with back-up
- Inventory Management System in place with back-up



REPACKAGING

- Repacking Lead identified with back-up
- Personnel/volunteers identified to assist in repackaging efforts and are a part of a workable call-down system)
- Personnel/volunteers oriented on repackaging process



DISTRIBUTION

- Distribution Lead identified with back-up
- Plan for distributing SNS materials from RSS to Distribution/Dispensing Sites
- Plan for coordinating delivery of SNS materials directly to treatment facilities, distribution/dispensing sites
- Contract/agreement in place with organization that will distribute materials around the state
- Drivers that have been trained on SNS functions including chain of custody protocol
- Distribution personnel pre-screened and credentialed
- Plan for 24/7 recovery and repair of vehicles/distribution assets
- Personnel/volunteers to assist in distributing materials



DISPENSING

- Dispensing Lead identified with back-up
- Dispensing site teams identified with back-up
- Call down rosters current and exercised for dispensing team members (monthly/ quarterly)
- Dispensing sites identified across the state
- System in place to track and monitor progress of dispensing plans
- Agreements/MOUs/MOAs in place for Dispensing sites (as appropriate)
- Alternate Dispensing sites identified
- Plan in place to prophylaxis of first responders and families
- Plan in place to dispense medications to public
- Plan in place to manage all shifts based on determined number of public to be dispensed to at location
- Plan confirmed for standing orders
- Decisions are made on dispensing agency, prescription writer, & 24-hour # for drug labels



TREATMENT CENTER COORDINATION

- Treatment Center Lead identified with back-up
- Plan to distribute SNS material to various hospitals/treatment centers
- Identification of area treatment centers most likely to care for symptomatic patients
- Alternate treatment centers identified to handle patient surges
- Has identified a coordinator at each treatment center with whom to communicate



TRAINING, EXERCISE, AND EVALUATION

- Training/Exercise Lead identified with back-up
- Train/Exercise/Evaluate the SNS functions
- Support for coordinator from state & response agencies
- Establish Training Plan
 - * Involve all State and Regional/Local agencies
 - * Utilize the Incident Command System
- Develop Exercise Plan (Orientation, Drills, Table-top exercise, Functional exercises and Full Scale Exercises)
 - * Include State and Regional/Local Agencies
- Timelines showing when training/exercises/evaluations will be completed
- Written evaluation reports for trainings and exercises

